



Marketing Coordinator

The Opportunity

Dauphin Economic Development & Tourism has an opening for the position of Marketing Coordinator. Reporting to the Economic Development Manager, and the Board of Directors, this full time out-of-scope position is responsible for tourism and promotional related activities, as well as assisting the Economic Development Manager.

Key responsibilities include:

- Marketing Initiatives
- Corporate Communications
- Project Management

The Person

We need you to be an independent, self motivated, enthusiastic and organized individual with strong communication skills. We think you should be a great team player that does not shy away from a challenge, and the following would be helpful in your ability to do the job:

- Post secondary education in communications, marketing or a related field
- Project management experience
- Excellent interpersonal and communication skills
- Social media strategy and management experience
- Knowledge of Photoshop or Adobe Suite

The Compensation

This full-time position will be compensated commensurate with qualifications and experience. Interested applicants are asked to submit their resume & references with cover letter, IN CONFIDENCE, by Wednesday, April 24, 2019 to:

Carissa Caruk-Ganczar
Economic Development Manager
City of Dauphin
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