**Minutes of the third regular meeting of the 2022/2023 Council of the Municipality of Glenboro South Cypress held in the Glenboro South Cypress Fire Hall, 425 South Railway Avenue in Glenboro, Manitoba, on Wednesday, January 11, 2023.**

**Present at the meeting: Mayor Charles L. Radford, Deputy Mayor Edwin R. Bedford, Councillors Alfred C. Hunt, Tracy L. Campbell, Dale L. Fisher, Chief Administrative Officer Darren J. Myers, Finance Manager Shelley D. Boulet and Administrative Clerk Donna M. Fillion**

**Councillor Richard J. Hunt sent his regrets.**

**Mayor Charles L. Radford, presiding, called the meeting to order at 8:30 a.m.**

**During the meeting, at the time indicated, Council met with the following delegations:**

**Matthew Neale } Public Works Supervisor Update - 9:30 a.m.**

**F.C. Steven Nelson } Glenboro South Cypress Fire Dept. - 10:30 a.m.**

**D.F.C. Trevor Drinkwater**

**Josh Dillabough } Nature Conservancy of Canada - 11:00 a.m.**

**Rachel Andrews } Cypress Planning District - 11:00 a.m.**

**RESOLVED that the Council adopt the agenda as amended.**

**RESOLVED that the minutes of the last regular meeting of Council held on December 14, 2022, be taken as read and approved, all statutory requirements having been fulfilled.**

**RESOLVED that the Council give first reading to By-law #91 - (Procedures By-law)**

**RESOLVED that the Council give first reading to By-law #92 – (Organizational By-law).**

**RESOLVED that the Council give first reading to By-law #93 – (CAO Appointment).**

**RESOLVED that the Council authorize the payment of fiscal year 2022 accounts from cheque #20221077 to and including cheque #20221111 and from cheque #20230001 to and including cheque #20230037 as well as all online payments totaling $9,876.42 as fully detailed to Council by the Finance Manager.**

**RESOLVED that the Council authorize the payment of fiscal year 2023 accounts from cheque #20230038 to and including cheque #20230050 as well as all online payments totaling $ 6,984.81 as fully detailed to Council by the Finance Manager.**

 **RESOLVED that the Council accept as information the financial report for the period ending December 31, 2022, as presented by the Finance Manager.**

**WHEREAS, as per Section 163 of the Municipal Act, provisional estimates were passed December 14, 2022, with resolution #2022-226;**

**AND WHEREAS the Utility Operating Fund estimates were excluded from this listing;**

**NOW THEREFORE BE IT RESOLVED that Council authorize the amount of $50,000 as interim budget for the Utility Operating Fund.**

**WHEREAS the Utilities account surplus for the audited year 2021 was $49,364.00;**

**NOW THEREFORE BE IT RESOLVED that the Council approve the transfer of the 2021 surplus into the Utilities Reserve Account.**

**Prior to the presentation of the following resolution (#2023-011) and the associated subject, Councillor Dale L. Fisher, having a personal interest in the matter, withdrew from Council Chambers, not returning until after the vote of said resolution.**

**WHEREAS the Municipality of Glenboro South has established a Municipal Ratepayer Internet Subsidy Provision Policy;**

**AND WHEREAS the purpose of this policy is designed to reimburse ratepayers for internet connection as outlined in the policy;**

**NOW THERFORE BE IT RESOLVED that Council authorize reimbursement to ratepayers as outlined in Schedule “A” attached to this resolution.**

**WHEREAS it is deemed that providing custom work services with municipal equipment on an “as requested – as available” basis at “above cost” rates to municipal ratepayers and residents has been most beneficial to the Municipality and its ratepayers;**

**NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Glenboro South Cypress offer, to its ratepayers and residents, municipal custom work services, in the year 2023, specifically gravel hauling, grading, bulldozing, mowing and snowclearing;**

**AND FURTHER BE IT RESOLVED that the Council adopt the noted rental rates and conditions for the year 2023, for specified municipal equipment, labour, and aggregate materials as set out in Schedule “B”-2023, attached hereto and forming part of this resolution.**

**RESOLVED that the Council accept the estimate provided by Meadowview Autobody and Glass of Wawanesa, Manitoba, for repairs to the 2009 GMC K2500.**

**RESOLVED that the Council advertise for sale the following municipal equipment no longer required by the Municipality:**

* **Capital I Gravel Reclaimer for use with Capital I Wing**

**WHEREAS the Public Utility Board of Manitoba had recommended in 2020 that the Municipality establish Residential Equivalency Units for allocation of annual costs of the wastewater system;**

**NOW THEREFORE BE IT RESOLVED that the Council adopt the Residential Equivalency Units and 2023 - 2024 rates attached as per Schedule “C” hereto, effective January 1, 2023, said rates to be reviewed every two years.**

**RESOLVED that the Council support the conservation agreement between 21 Farms Ltd. of Wawanesa, Manitoba, and Nature Conservancy Canada, as provided by Nature Conservancy Canada, and as per the terms and conditions noted in their correspondence to the Municipality received January 5, 2023.**

**RESOLVED that Councillors Dale Fisher, Richard Hunt and Alternate Ed Bedford, be appointed to the Marsh Action Committee along with representatives from the RMs of Argyle and Prairie Lakes and the Central Assiniboine Watershed District.**

**RESOLVED that Shane Jonsson be appointed as Seasonal Weed District Supervisor for the Municipality of Glenboro South Cypress for the 2023 season.**

**RESOLVED that the Council renew its memberships with the following organizations and hereby authorize payment of the respective 2023 membership fees:**

* **Association of Manitoba Municipalities**
* **Federation of Canadian Municipalities**
* **Manitoba Municipal Administrators’ Association**
* **Glenboro Community Development Corporation**
* **Manitoba Good Roads Association**
* **Prairie Mountain Municipal Health Committee**
* **Southwest 2001 Flood Strategy Committee**
* **Manitoba Water and Wastewater Association**
* **Recreation Connections Manitoba**
* **Southwest Municipal Caucus**
* **Manitoba Association of Municipal Emergency Coordinators**

**RESOLVED that the Council of the Municipality of Glenboro South Cypress authorize a grant of $5,000 to the Glenboro Minor Baseball Association to aid in improvements to the baseball diamonds located at the Fairgrounds in Glenboro in 2023 as per their letter received December 20, 2022;**

**AND FURTHER BE IT RESOLVED that funds from the Glenboro Public Facilities Reserve be utilized for this request.**

**RESOLVED that Council approve the request from Seniors Independent Services for the Municipality to issue tax deductible receipts as per their letter received January 4, 2023.**

 **WHEREAS Section 365(2) of the Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;**

**NOW THEREFORE BE IT RESOLVED that the designated year for which properties in arrears be offered for sale by auction, be 2022 (meaning all properties with outstanding taxes from the year 2021 or prior);**

 **AND FURTHER BE IT RESOLVED that pursuant to By-law #8 of the Municipality of Glenboro South Cypress, Taxervice Inc. be appointed to conduct tax sales for the Municipality of Glenboro South Cypress;**

 **AND FURTHER BE IT RESOLVED that pursuant to By-law #8 of the Municipality of Glenboro South Cypress, Donna Zinkiew, General Manager of Taxervice Inc., be appointed Tax Sale Manager for the Municipality of Glenboro South Cypress;**

 **AND FURTHER BE IT RESOLVED that in accordance with Section 363(1) of the Municipal Act, “costs” shall be the actual costs incurred by Municipality for each parcel listed for the 2023 Tax Sale;**

 **AND FURTHER BE IT RESOLVED THAT THE 2023 Municipality of Glenboro South Cypress Sale be conducted on Thursday, November 9, 2023, at 2:00 p.m. at the Municipality of Glenboro South Cypress Administrative Office located at 618 Railway Avenue, Glenboro, Manitoba.**

**RESOLVED that the Council authorize the sale of its municipal land ownership maps at the following rates:**

 **1” per mile coloured -$25.00 per map**

 **1” per mile black and white -$20.00 per map**

**AND FURTHER BE IT RESOLVED THAT the Council set the following rates for photocopying with the municipal office photocopier:**

* **25¢ per black and white copy**
* **50¢ per colour copy**
* **50¢ per first page faxed and $1.00 for 2 to 20 pages**

**RESOLVED that the Council authorize all Members of Council to attend any Association of Manitoba Municipalities, Manitoba Good Roads Association, Emergency Measures Organization, Recreation Connections or government sponsored convention, seminar, meeting or workshop in 2023 with remuneration and expenses to be paid in accordance with municipal approved rates.**

**RESOLVED that the Council authorize all municipal staff to attend any Manitoba Municipal Administrators’ Association, Association of Manitoba Municipalities, Municipal Employees Benefits Program, Manitoba Good Roads Association, Manitoba Water and Wastewater Association, Emergency Measures Organization, Muniware or government sponsored convention, seminar, meeting or workshop in 2023 with remuneration and expenses to be paid in accordance with municipal approved rates.**

**RESOLVED that the Council approve the recommendation made by Manitoba Water Services Board to award the contract to provide final design and tendering services for the Glenboro Lagoon Project to the engineering firm of J.R. Cousins Consultants Ltd., of Winnipeg, Manitoba.**

**RESOLVED that the Council go In-Camera and that all matters discussed will be kept confidential.**

 **RESOLVED that the Council return to regular session from the In-Camera session.**

**RESOLVED that the 2023 salary for Administrative Office Assistant Trish Rémillard be amended and that the staff appointments and salary schedule be updated accordingly.**

**RESOLVED that the Council authorize the purchase of firefighting tools from Seahawk of Carman, Manitoba, as per their quotation received/dated November 2, 2022.**

**RESOLVED that the Council do now adjourn at 1:46 p.m. to convene again for the next regular scheduled meeting of Council to be held on February 8, 2023, at 8:30 a.m.**