**Minutes of the third regular meeting of the 2023/2024 Council of the Municipality of Glenboro South Cypress held in the Glenboro South Cypress Fire Hall, 425 South Railway Avenue in Glenboro, Manitoba, on Wednesday, January 10, 2024.**

**Present at the meeting: Mayor Charles L. Radford, Deputy Mayor Edwin R. Bedford, Councillors Tracy L. Campbell, Dale L. Fisher, Chief Administrative Officer Darren J. Myers, and Administrative Clerk Donna M. Fillion**

**Councillor Alfred C. Hunt joined via Facetime.**

**Councillor Richard J. Hunt sent his regrets.**

**Councillor Tracy L. Campbell left the meeting at 12:00 p.m. for personal reasons.**

**Mayor Charles L. Radford, presiding, called the meeting to order at 8:30 a.m.**

**During the meeting, at the time indicated, Council met with the following delegations:**

**Matthew Neale } Public Works Supervisor Update - 9:15 a.m.**

**Harry Wollman } Millshof Colony - 10:15 a.m.**

**Steve Wollman**

**Robert Gudnason } Glenboro Minor Ball - 10:45 a.m.**

**F.C. Steven Nelson } Glenboro South Cypress Fire Dept. - 11:15 a.m.**

**Shelby Bellow } Splash Park Committee Update - 11:45 a.m**

**Courtney Cabernel**

**Kyrsten Godard**

**Rachel Andrews } Cypress Planning District - 12:00 p.m.**

**RESOLVED that the Council adopt the agenda as prepared.**

**RESOLVED that the minutes of the last regular meeting of Council held on December 13, 2023, be taken as read and approved, all statutory requirements having been fulfilled.**

**RESOLVED that the Council approve the ratepayer applications received in the past month for the Municipality’s “Ratepayer Internet Subsidy Provision Policy.**

**RESOLVED that the Council give first reading to By-law #99 (CAO Appointment).**

**RESOLVED that the Council authorize the payment of fiscal year 2023 accounts from cheque #20231139 to and including cheque #20231176, and from cheque #20240001 to and including cheque #20240019, and from cheque #20240021 to and including cheque #20240048 as well as all online payments totaling $9,402.67 as fully detailed to Council by the Administrative Clerk.**

**Prior to the following resolution, Councillor Dale L. Fisher, having a personal interest in the matter, withdrew from Council Chambers, not returning until after the vote of said resolution.**

**RESOLVED that the Council authorize the payment of fiscal year 2023 account cheque #20240020, as fully detailed to Council by the Administrative Clerk.**

**RESOLVED that the Council authorize the payment of fiscal year 2024 accounts from cheque #20240049 to and including cheque #20240064 as well as all online payments totaling $ 7,278.82 as fully detailed to Council by the Administrative Clerk.**

**RESOLVED that the Council accept as information the financial report, for the period ending December 31, 2023, as presented by the Administrative Clerk.**

**WHEREAS, the Municipality requested quotations for the replacement of the furnace at the rural maintenance shed;**

**NOW THEREFORE BE IT RESOLVED that Council accept the quotation supplied by Masterplan Plumbing and HVAC of Ninette, Manitoba as per the terms and conditions noted in their quotation received November 7, 2023.**

**RESOLVED that the Council consign the following piece of equipment, no longer being utilized by the Municipality, with Capital I Industries of Tisdale, Saskatchewan:**

**Capital I Quick Attach Gravel Reclaimer**

**WHEREAS it is deemed that providing custom work services with municipal equipment on an “as requested – as available” basis at “above cost” rates to municipal ratepayers and residents has been most beneficial to the Municipality and its ratepayers;**

**NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Glenboro South Cypress offer, to its ratepayers and residents, municipal custom work services, in the year 2024, specifically gravel hauling, grading, bulldozing, mowing and snowclearing;**

**AND FURTHER BE IT RESOLVED that the Council adopt the noted rental rates and conditions for the year 2024, for specified municipal equipment, labour, and aggregate materials as set out in Schedule “A-2024”, attached hereto and forming part of this resolution;**

**AND FURTHER BE IT RESOLVED that the said rates be revisited if or when fuel prices significantly increase.**

**WHEREAS the Municipality requested quotations for the supply of a new 1-ton dual axle truck for use by the Weed District;**

**NOW THEREFORE BE IT RESOLVED that the Council authorize the purchase of a 2024 3500 regular cab 4 x 4 Dodge Ram from Brandon Chrysler Dodge as per the terms and conditions noted in the respective sales agreement;**

**AND FURTHER BE IT RESOLVED that the funds from the Weed District Equipment Reserve be utilized for this purchase.**

**RESOLVED that the Council advertise the sale of a 1971 Mobile Home acquired through the 2023 Municipal Tax Sale, currently located at 109 James Street in Glenboro, subject to the following conditions;**

**Trailer must be removed:**

* **Out of Ward 4**
* **By April 30, 2024**

**Prior to the following resolution, Councillor Dale L. Fisher, having a personal interest in the matter, withdrew from Council Chambers, not returning until after the vote of said resolution.**

**RESOLVED that the Council approve the Tile Drainage Application submitted by Nextgen Drainage Solutions on behalf of Dale Fisher of Glenboro, Manitoba, as per their proposal of December 14, 2023, to install a tile drainage project at S14 – 7 – 14W subject to compliance with the Municipality’s Surface Drainage Policy and including the following conditions:**

* **That a Development Permit will be required from the Cypress Planning District for the drainage installation;**
* **That a Drainage License/Permit and any other necessary permits pertaining to the project be obtained from the Province of Manitoba and that all provincial regulatory requirements be met.**

**RESOLVED that the Council approve the Tile Drainage Application submitted by Precision Land Solutions on behalf of Marcel Vallotton of Stockton, Manitoba, as per their proposal of December 18, 2023, to install a tile drainage project at N36 – 7 – 16W subject to compliance with the Municipality’s Surface Drainage Policy and including the following conditions:**

* **That a Development Permit will be required from the Cypress Planning District for the drainage installation;**
* **That a Drainage License/Permit and any other necessary permits pertaining to the project be obtained from the Province of Manitoba and that all provincial regulatory requirements be met.**

**RESOLVED that the Council approve the revised municipal right-of-way access proposal submitted by RFNow on January 2, 2024, and the new right-of-way access proposals received January 4 and 5, 2024, subject to the Agreement for the Installation of Fibre Optic Cable executed between the Municipality and RFNow in November of 2023.**

**RESOLVED that Shane Jonsson be appointed as Seasonal Weed District Supervisor for the Municipality of Glenboro South Cypress for the 2024 season.**

**RESOLVED that the Council renew its memberships with the following organizations and hereby authorize payment of the respective 2024 membership fees:**

* **Association of Manitoba Municipalities**
* **Federation of Canadian Municipalities**
* **Manitoba Municipal Administrators’ Association**
* **Glenboro Community Development Corporation**
* **Manitoba Good Roads Association**
* **Prairie Mountain Municipal Health Committee**
* **Southwest 2011 Flood Strategy Committee**
* **Manitoba Water and Wastewater Association**
* **Recreation Connections Manitoba**
* **Southwest Municipal Caucus**
* **Manitoba Association of Municipal Emergency Coordinators**
* **Manitoba Association of Fire Chiefs**

**WHEREAS Section 365(2) of the Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;**

**NOW THEREFORE BE IT RESOLVED that the designated year for which properties in arrears be offered for sale by auction, be 2023 (meaning all properties with outstanding taxes from the year 2022 or prior);**

**AND FURTHER BE IT RESOLVED that pursuant to By-law #8 of the Municipality of Glenboro South Cypress, Taxervice Inc. be appointed to conduct tax sales for the Municipality of Glenboro South Cypress;**

**AND FURTHER BE IT RESOLVED that pursuant to By-law #8 of the Municipality of Glenboro South Cypress, Donna Zinkiew, General Manager of Taxervice Inc., be appointed Tax Sale Manager for the Municipality of Glenboro South Cypress;**

**AND FURTHER BE IT RESOLVED that in accordance with Section 363(1) of the Municipal Act, “costs” shall be the actual costs incurred by the Municipality for each parcel listed for the 2024 Tax Sale;**

**AND FURTHER BE IT RESOLVED THAT THE 2024 Municipality of Glenboro South Cypress Sale be conducted on Tuesday, November 5, 2024, at 10:00 a.m. at the Municipality of Glenboro South Cypress Administrative Office located at 618 Railway Avenue, Glenboro, Manitoba.**

**RESOLVED that the Council authorize the sale of its municipal land ownership maps at the following rates:**

**1” per mile coloured -$25.00 per map**

**1” per mile black and white -$20.00 per map**

**AND FURTHER BE IT RESOLVED THAT the Council set the following rates for photocopying with the municipal office photocopier:**

* **25¢ per black and white copy**
* **50¢ per colour copy**
* **50¢ per first page faxed and $1.00 for 2 to 20 pages**

**RESOLVED that the Council accept, with regret, the resignation of Shelley Boulet, as Finance Manager, effective January 19, 2024.**

**WHEREAS the Municipality of Glenboro-south Cypress desires support from Municipal Mentors Inc. to provide interim financial and accounting services;**

**NOW THEREFORE BE IT RESOLVED that Municipal Mentors Inc. is hereby engaged to provide interim financial and accounting services to the Municipality of Glenboro-South Cypress;**

**AND FURTHERMORE BE IT RESOLVED that Municipal Mentors Inc. will be compensated at the remuneration rates as set out in the attached agreement;**

**AND FURTHERMORE BE IT RESOLVED that two designated signing authorities are hereby authorized to enter into the said agreement with Municipal Mentors Inc. on behalf of the Municipality of Glenboro- South Cypress.**

**RESOLVED that the Council advertise for the position of Finance Manager.**

**RESOLVED that the Council authorize all Members of Council to attend any Association of Manitoba Municipalities, Manitoba Good Roads Association, Emergency Measures Organization, Recreation Connections or government sponsored convention, seminar, meeting or workshop in 2024 with remuneration and expenses to be paid in accordance with municipal approved rates.**

**RESOLVED that the Council authorize all municipal staff to attend any Manitoba Municipal Administrators’ Association, Association of Manitoba Municipalities, Municipal Employees Benefits Program, Manitoba Good Roads Association, Manitoba Water and Wastewater Association, Emergency Measures Organization, Muniware or government sponsored convention, seminar, meeting or workshop in 2024 with remuneration and expenses to be paid in accordance with municipal approved rates.**

**RESOLVED that the Council do now adjourn at 12:59 p.m. to convene again for the next regular scheduled meeting of Council to be held on February 14, 2024, at 8:30 a.m.**