**Minutes of the fourth regular meeting of the 2023/2024 Council of the Municipality of Glenboro South Cypress held in the Glenboro South Cypress Fire Hall, 425 South Railway Avenue in Glenboro, Manitoba, on Wednesday, February 14, 2024.**

**Present at the meeting: Mayor Charles L. Radford, Deputy Mayor Edwin R. Bedford, Councillors Alfred C. Hunt, Dale L. Fisher, Richard J. Hunt, Tracy L. Campbell, Chief Administrative Officer Darren J. Myers, and Administrative Clerk Donna M. Fillion.**

**Councillors Alfred C. Hunt and Tracy L. Campbell left the meeting at 12:45 p.m. for personal reasons.**

**Mayor Charles L. Radford, presiding, called the meeting to order at 8:30 a.m.**

**During the meeting, at the time indicated, Council met with the following delegations:**

**Matthew Neale } Public Works Supervisor - 9:30 a.m.**

**Grant Jackson } MLA Sprucewoods Constituency - 10:30 a.m.**

**Rachel Andrews } Cypress Planning District - 11:00 a.m.**

**RESOLVED that the Council adopt the agenda as prepared.**

**RESOLVED that the minutes of the last regular meeting of Council held on January 10, 2024, be taken as read and approved, all statutory requirements having been fulfilled.**

**RESOLVED that the Council give second reading to By-law #99 (CAO Appointment).**

**RESOLVED that the Council give third reading to By-law #99 (CAO Appointment) and that it be signed by the Mayor and Administrator, sealed and delivered.**

**RESOLVED that the Council give first reading to By-law #100 (Designated Officers By-law).**

**RESOLVED that the Council authorize the payment of fiscal year 2024 accounts from cheque #20240065 to and including cheque #20240148, as well as all online payments totaling $10,600.60, as fully detailed to Council by the Administrative Clerk.**

**RESOLVED that the Council accept as information the financial report for the period ending January 31, 2024, as presented by the Administrative Clerk.**

**RESOLVED that the Council hold a special meeting on March 19, 2024, at 5:00 p.m. to set and adopt the Budgeted Operating Expenditures for fiscal year 2024;**

**AND FURTHER BE IT RESOLVED that in compliance with Section 162(2) of The Municipal Act, the Council of the Municipality of Glenboro South Cypress hold a Public Hearing on Tuesday, April 16, 2024, at 10:30 a.m. in the Glenboro South Cypress Fire Hall (Council Chambers) at Glenboro, Manitoba, for the purpose of presenting its Financial Plan for fiscal year 2024 and subsequently giving any person who wishes, opportunity to make representation, ask questions or register an objection to the Financial Plan so presented.**

**RESOLVED that the signing authority for the Municipality of Glenboro South Cypress be set as follows:**

**Agreements and legal documents must be signed by:**

1. **the Mayor or Deputy Mayor, and**
2. **the Chief Administrative Officer Darren Myers, or Administrative Clerk Donna Fillion**

**Cheques and other negotiable instruments must be signed by:**

1. **the Mayor or Deputy Mayor, and**
2. **the Chief Administrative Officer Darren Myers or Administrative Clerk Donna Fillion**

**Online internal transfers for general operating fund, reserve funds, etc., are authorized by:**

1. **the Chief Administrative Officer and Administrative Clerk.**

**AND FURTHER BE IT RESOLVED that the former Finance Manager, Shelley Boulet, be removed from all accounts for the Municipality of Glenboro South Cypress.**

**RESOLVED that the year 2024 Spring Road Restrictions for designated municipal roads/streets, within the limits of the Municipality of Glenboro South Cypress, will commence on or before March 11, 2024; (actual implementation date dependent on weather conditions) and shall remain in effect for a period of up to 12 weeks, as determined by Council;**

**The following specified municipal roads/streets, lying within the Municipality, which are classified as a “B Highway”, shall be weight restricted, when so posted, to 65% of normal axle loads;**

**1.5 miles of public road lying within Sections 3 and S ½ 10; Township 7; Range 14 WPM, referred to as the I.P.L. (Pipeline) Road; and**

**½ mile of public road lying within Section W ½ 10; Township 7; Range 14 WPM from the intersection of Miles Street and Railway Avenue, west to Municipal Road #81 West, referred to as West Railway Avenue; and**

**3 miles of Public Road #41 North lying directly north of Section 25 and 26; Township 7; Range 14 WPM and directly north of Section 30; Township 7; Range 13 WPM; and**

**7 miles of Public Road #78 West from P.T.H. #2 to Municipal Road #45 North;**

**With the exception of the above noted roads, all other municipal roads/streets, within the limits of the Municipality, will not be subject to spring weight restrictions.**

**RESOLVED that the Council approve the request received from Sunvalley Land, agent acting on behalf of Enbridge Pipelines Inc., to utilize the existing approach located at NE 5-7-14W to access a worksite in Ward 2 of the municipality as per the information, terms and conditions received by Sunvalley Land on January 16, 2024, subject to the following conditions:**

* **That the municipal right-of-way be returned to its original condition following the completion of the noted work.**
* **That the Municipality be notified prior to the commencement of work and immediately upon the completion of same.**

**AND FURTHER BE IT RESOLVED that this approval be granted over a period of two years commencing February 14, 2024.**

**RESOLVED that the Council approve the request received from Aurora Land Consulting, agent acting on behalf of Enbridge Pipelines Inc., to utilize the existing approach located at SE 13-7-16W to access a worksite in Ward 3 of the municipality as per the information, terms and conditions received by Aurora Land Consulting on January 18, 2024, subject to the following conditions:**

* **That the municipal right-of-way be returned to its original condition following the completion of the noted work.**
* **That the Municipality be notified prior to the commencement of work and immediately upon the completion of same.**

**AND FURTHER BE IT RESOLVED that this approval be granted over a period of two years commencing February 14, 2024.**

**WHEREAS the Municipality of Glenboro South-Cypress is the owner of a certain easement to which the Municipality’s service lines connecting to the Municipality’s lagoon run east and west to and from the lagoon (the “Easement”);**

**AND WHEREAS the land owner to the immediate north of the Easement desires to subdivide out of its land, a yard site for a single-family dwelling;**

**AND WHEREAS to access is required for the proposed subdivided yard site and the only reasonable access is to cross perpendicular, namely north and south, over the Easement;**

**AND WHEREAS the land owner has asked the Municipality to approve in principle an Easement in favour of the proposed yard site to allow for access across the Municipality’s Easement;**

**NOW THEREFORE BE IT RESOLVED that the Municipality of Glenboro South-Cypress approve the entry into a form of Easement Agreement in favour of the proposed subdivided yard site to allow access to and from the yard site running northerly and southerly across the Municipality’s Easement subject to:**

1. **the proper legal description and the meets and bounds of the easement being determined by a Manitoba Land Surveyor, and plan of easement being prepared if required;**
2. **the form and content of the proposed easement agreement being approved by the Municipality’s solicitor; and**
3. **all costs associated with the proposed easement and any plan of easement (if required) and all registration costs of same to be paid by the land owner subdividing their lands.**

**RESOLVED that the Council approve the Municipal Right-of-Way Proposal submitted by RFNow on January 29, 2024, subject to the agreement for the installation of fibre optic cable executed between the Municipality and RFNow in November of 2023.**

**RESOLVED that the Council enter into an agreement with Commissionaires Manitoba for by-law enforcement services for the Municipality for the term April 1, 2024 to March 31, 2025, as per the terms and conditions noted in the service contract received January 7, 2024.**

**RESOLVED that the Council accept, with regret, the resignation of Alexis Einarson and Bruce Craig as Block Captain Coordinators.**

**WHEREAS Russell Redi-Mix Concrete of Russell, Manitoba is responsible for the mitigation of the spread of invasive species (weed control) as a condition of their contract with Manitoba Transportation and Infrastructure for road work to be completed on Highway #5 in the summer of 2024;**

**NOW THEREFORE BE IT RESOLVED that the Council approve the proposal submitted by Russell Redi-Mix on January 12, 2024, whereby the Municipality would provide weed spraying services as required within municipal limits in exchange for the remuneration proposed in their correspondence received January 12, 2024.**

**RESOLVED that the Council approve the revised municipal Accessibility Plan.**

**WHEREAS the Association of Manitoba Municipalities Spring Convention is being held April 9 – 11, 2024, in Brandon, Manitoba;**

**AND WHEREAS these dates conflict with the regular scheduled date of the April Council meeting;**

**NOW THEREFORE BE IT RESOLVED that the Council change the date of the April Council meeting from April 10 to April 16, 2024.**

**RESOLVED that the Council do now adjourn at 12:57 p.m. to convene again at the next regular scheduled meeting of Council to be held on March 13, 2024, at 8:30 a.m.**