**Minutes of the fifth regular meeting of the 2023/2024 Council of the Municipality of Glenboro South Cypress held in the Glenboro South Cypress Fire Hall, at 425 South Railway Avenue, Glenboro, Manitoba, on Wednesday, March 13, 2024.**

**Present at the meeting: Deputy Mayor Edwin R. Bedford, Councillors Alfred C. Hunt, Dale L. Fisher, Richard J. Hunt, Tracy L. Campbell, Chief Administrative Officer Darren J. Myers, and Administrative Clerk Donna M. Fillion.**

**Mayor Charles L. Radford sent his regrets.**

**Deputy Mayor Edwin R. Bedford, presiding, called the meeting to order at 8:45 a.m.**

**During the meeting, at the time indicated, Council met with the following delegations:**

**Matthew Neale } Public Works Supervisor - 9:30 a.m.**

**Allen Tyrchniewicz } RFNOW Proposed Ward 4 Works - 10:30 a.m.**

**Dean Wickens }**

**Nicholas Harripaul**

**Public Hearing } Vacant & Derelict Building**

 **Bylaw #101 - 11:00 a.m.**

**Rachel Andrews } Cypress Planning District - 11:00 a.m.**

**RESOLVED that the Council adopt the agenda as prepared.**

**RESOLVED that the minutes of the last regular meeting of Council held on February 14, 2024, be taken as read and approved, all statutory requirements having been fulfilled.**

**RESOLVED that Council give second reading to By-law #100 (Designated Officers By-law).**

**RESOLVED that the Council give third reading to By-law #100 (Designated Officers By-law) and that it be signed by the Mayor and Administrator, sealed and delivered.**

**RESOLVED that the Council excuse Mayor C.L. Radford from attending the Public Hearing regarding the Vacant and Derelict building By-law.**

**RESOLVED that the Council convene the Public Hearing regarding the Vacant and Derelict Building By-law.**

**At the Public Hearing regarding Vacant and Derelict By-law #101, ratepayers Terry Dubyts and Kevin Newton were in attendance.**

**RESOLVED that the Council move out of the Public Hearing regarding the Vacant and Derelict Building By-law and reconvene the Regular Meeting.**

**RESOLVED that the Council give first reading to By-law #101 (Vacant and Derelict Building By-law).**

**RESOLVED that the Council give first reading to By-law #102 ( CPR Reserve).**

**RESOLVED that the Council authorize the payment of fiscal year 2024 accounts from cheque #20240149 to and including cheque #20240235 as well as all online payments totaling $14,418.03 as fully detailed to Council by the Administrative Clerk.**

**RESOLVED that the Council accept, as information, the financial report for the period ending February 29, 2024, as presented by the Administrative Clerk.**

**RESOLVED that the Council accept the student employment application submitted by Kelby Diehl of Glenboro, Manitoba, for the position of Public Works Labourer.**

**RESOLVED that the Council enter into a Boundary Roads Maintenance Agreement with the Municipality of Oakland-Wawanesa.**

**RESOLVED that the Council renew the shale agreement with Patricia and Kyle McPhail as per the terms and conditions noted in the revised contract.**

**RESOLVED that the Council set the following days and hours of operation of the Treesbank Ferry III (Stockton) for the 2024 season:**

 **Monday – Friday: 7:00 a.m. – 11:00 a.m. and**

 **3:00 p.m. – 7:00 p.m.**

 **Weekends/Statutory Holidays: Closed**

**AND FURTHER BE IT RESOLVED that the ferry services will be terminated for the season on the 1st Monday of November or earlier depending on weather conditions.**

**RESOLVED that the Council authorize the Building Inspector of the Cypress Planning District to proceed with Section 6 of the Village of Glenboro By-law #398 as it pertains to the property legally described as Lot 10, Block 6, Plan 45 in Ward 4 of the Municipality.**

**RESOLVED that the Council approve the municipal right-of-way access proposal submitted by RFNow, on February 21, 2024, subject to the agreement for the installation of fibre optic cable executed between the Municipality and RFNow in November of 2023.**

**RESOLVED that the Council approve the Tile Drainage Application submitted by Impact Tile Drainage on behalf of ML Friesen Farms (Mickey Friesen) of Wawanesa, Manitoba, as per their proposal received February 26, 2024, for a tile drainage project on SW 16-7-16W, subject to compliance with the Municipality’s Surface Drainage Policy and including the following conditions:**

* **That a Development Permit will be required from the Cypress Planning District for the drainage installation;**
* **That a Drainage License/Permit and any other necessary permits pertaining to the project be obtained from the Province of Manitoba and that all provincial regulatory requirements be met.**

**RESOLVED that the Council approve the Tile Drainage Application submitted by NextGen Drainage Solutions on behalf of David Ediger of Glenboro, Manitoba, as per their proposal received March 1, 2024, for a tile drainage project on E 18-7-14W subject to compliance with the Municipality’s Surface Drainage Policy and including the following conditions:**

* **That a Development Permit will be required from the Cypress Planning District for the drainage installation;**
* **That a Drainage License/Permit and any other necessary permits pertaining to the project be obtained from the Province of Manitoba and that all provincial regulatory requirements be met.**

**RESOLVED that the Council officially appoint the following person as a member of the Glenboro South Cypress Fire Department for the 2023/2024 Council term:**

* **Braydon Tkachuk**

**RESOLVED that the Council appoint Wayne Ludman as Finance Manager for the Municipality as per the terms and conditions noted in the Offer of Employment.**

**RESOLVED that the Council advertise for the position of an Administrative Office Clerk.**

**RESOLVED that the following persons be appointed to the respective Designated Officer positions in accordance with By-law #100:**

* **Chief Administrative Officer Darren Myers**
* **Finance Manager Wayne Ludman**
* **Public Works Supervisor Matthew Neale**
* **Development Officer & Building Inspector (Cypress Planning District) Rachel Andrews**
* **By-law Enforcement Officers (Commissionaires Manitoba) Kevin Williams, Anna Oliveira, Norbert Pelland, Jesse Adair, Doug Hornby, Cory Chetyrbok**
* **Tax Sale Manager (Taxervice) Donna Zinkiew**
* **Weed District Supervisor Shane Jonsson**
* **Fire Chief Steve Nelson**

**RESOLVED that the Council go In Camera and that all matters discussed will be kept confidential.**

**RESOLVED that the Council return to regular session from the In Camera Session.**

**RESOLVED that the Council do now adjourn at 12:54 p.m. to convene again for a Special Meeting of Council (Fiscal Year 2024 Budget Meeting) scheduled for Tuesday, March 19, 2024, at 5:00 p.m.**